**Unique Identifier:** B8

**General comments:**

 Went applying MFA to more things, changed all his passwords. Has looked at other password managers, using last pass but wants to use different one.

**Action 1:** Immutable and air-gapped backups

**1)** Yeah probably need a small bit more information around the definition of air-gapped. Use a server and a hard drive currently.

**2)** Yeah

**3)** Yes

**4)** No barriers

**5)** No that’s fine. Potentially more definition around terms

**Action 2:**  Enable MFA

 This is something he took on anyway. Not all staff have work phones and some don’t want to use their personal phone to be used to access. So don’t have mfa on the work computers at the moment because staff don’t have a work phone.

**1)**

**2)** Yes

**3)** Yes

**4)** Only barrier, where the authenticator app can be (not on personal phone)

**5)** No

**Action 3:** Create procedures for reporting cybersecurity incidents

**1)** Yes advice is good

**2)** Yes clear and helpful

**3)** Yes

**4)** No

**5)** No

Staff have just gone through another cyber training, which will bring this forward a bit as well.

**Are they tailored to your business?**

**Are there any other cyber risks that you are surprised weren’t in your top 3?**

No, I think that’s probably them.

**Any feedback/questions:**

That’s spot on.